
Tips for Using a Teleprompter

Teleprompters are great for any presentation. Here are a few things to keep in mind when you are using a teleprompter.

Don't forget a printed copy of your speech

Expect the unexpected! Make sure that you bring a printed copy of your speech just in case there is a technical glitch. It is an electronic piece of equipment and can fail (or even worse, you may experience a power failure and as we all know, the show must go on!).

Use the Teleprompter as a Backup

Try to memorize most of your speech. That way, you will be using the teleprompter as a backup rather than reading off the teleprompter, giving your speech a more natural feel.

Remember to Make Eye Contact

It's easy to concentrate on what is on the teleprompter, while forgetting that you need to keep eye contact with your audience just as you would if you did not have access to a teleprompter.

Practice

Make sure you are comfortable with the text. You may want to insert additional items including pauses, or antidotes. Ensure that you can also read the text. The size can be increased or decreased depending on your needs.

GavCom Media Productions can provide you with a teleprompter for your next presentation. Contact us today for more information!



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